

Application to work from your home in Letchworth Garden City

Working from home.....you may need a licence. Under the terms of your deeds, as either a Freeholder or Leaseholder, you may not be allowed to run a business from your home without our prior written consent.

We understand that working from home is an increasingly attractive option for everyone, however, in order to protect neighbours and safeguard the quality of the Garden City environment, we ask home working residents to seek permission by registering their home business activity.

If we agree that your business doesn't adversely affect your neighbours or surroundings, we will issue you an annual licence.

Name: [REDACTED]

Address: [REDACTED]

Email Address: 22 Tabbs close Letchworth SG6 1DW

Telephone Number: [REDACTED]

Mobile Number: [REDACTED]

Date Business Established: March 10, 2024

How long has the business operated at your home? not yet → May 3, 2024

The nature of and brief description of your business: food delivery

How much approx. of your home, garage, outbuildings or ground does the business occupy:

Kitchen only no customers will ever come there food will be delivered to them. no

What machinery, equipment or vehicles does the business require at your home:

Cooking equipment, one car for deliv

What car parking arrangements are in place: parking is available at home

How many business visitors/deliveries come/will come to your home each day: 10 only for 3 days of the week Friday - Sun

Does the business produce any outputs to the environment or adjoining properties? For example, noise, fumes or waste: kitchen waste will be

disposed in the regular bins allocated outside

What hours does/will the business operate from your home: Friday 6pm - 11:30pm Sat 12pm - 11:30pm Sun 12pm - 2:30pm

Signed: [REDACTED]

Date: 24 / April, 2024

1st year fee = £300 (plus VAT) per annum. 3 year renewal licence = £450 (plus VAT)

Please send your completed for to home@letchworth.com or by post to the address below.